



## **FULL-TIME RESIDENCE SUPERVISOR**

Balmoral Hall School Residence is a modern, dynamic and multicultural environment. Staff members live in self-contained apartments with full kitchen units, Internet, phones, and digital cable.

We are looking for someone who is outgoing, self-motivated, and energetic, with strong inter-personal and communication skills. She should have strong leadership qualities, with a good sense of humor, patience and be comfortable with implementing and enforcing rules and guidelines. The successful candidate will join a team of caregivers in a family environment. The position entails living in the residence and sharing responsibility for the overall care of 30+ adolescent females between the ages of 12 and 19.

### **Qualifications / Responsibilities:**

- Supervising the residence environment (including attendance, study hall)
- Organizing and supervising extra-curricular activities
- Acting as a mentor and role model to students
- Possess a current Class IV driver's license or able to obtain one
- Camp experience as a counsellor, or any care-giving capacity, would be an asset
- Hours are flexible, but the Supervisor will work mainly evenings and some weekend shifts. All staff will have two full days off per week, as well as 10 days off for the December holiday, and 8 weeks off during the school summer holidays.

The successful candidate will be provided with an unfurnished apartment in the residence, a full meal plan with the school cafeteria, and access to campus facilities including the gym and fitness room. Tickets to various sporting, cultural and educational events are available to the staff free of charge. Salary and benefits package dependent on qualifications.

### **Please submit resume to:**

Rebecca Lechman, Director of Residence  
Balmoral Hall School  
630 Westminster Avenue  
Winnipeg MB R3C 3S1  
Fax: 204-774-5534  
Email: rlechman@balmoralhall.com

Application Deadline:  
July 26<sup>th</sup>, 2010

We appreciate the interest shown in Balmoral Hall, however, only those to be interviewed will be contacted.

*Successful applicants must pass acceptable background checks.*